



THE ASSOCIATION OF
COUNSELLING THERAPY
OF ALBERTA

Title	ACTA Member Fee Schedule 2022/23
Date of Approval	February 9, 2022, by ACTA Board
Date of Review	October 2023
Authority	ACTA Board
Purpose	The purpose of this policy is to set out the fee schedule of the 2022/23 registration year.
Application	This policy applies to staff, applicants and registrants of ACTA.

ACTA Bylaws: s. 3.8

Background

The Government stalled the proclamation of the CCTA in September 2021. It was expected to be proclaimed in the summer of 2021. As of the date the ACTA Board passed this policy, ACTA does not have a renewed commitment from the Government to proclaim the CCTA.

ACTA has not charged a yearly fee since it began accepting members in 2019. Until January 1, 2022, all ACTA members have paid their first-year CCTA fees in advance to fund the development of the CCTA and operations of ACTA, with no additional fees required thereafter. ACTA, as the precursor organization to the CCTA, was not intended to be in operation past a few years.

Due to the Government breaking its commitment to open the CCTA, ACTA must sustain its operations while it waits for the proclamation.

The fees outlined in this policy were approved by the ACTA Board as part of its 2022-23 Budget.

Policy Statements:

1. Beginning April 1, 2022, all ACTA Members are required to pay a yearly fee.
2. The ACTA membership fee for April 1, 2022 - March 31, 2023, is set at:
 - \$216 per year (or \$18 per month)
3. Members can pay through pre-authorized payments monthly (PAD program) on the 15th of each month or in one lump sum by e-transfer or credit card.
4. ACTA Fees are non-refundable.
5. ACTA membership fees will cease upon the opening of the CCTA. Those paying monthly will make their last ACTA membership payment the month before the CCTA opens. For example, if the CCTA opens on September 1, 2022, the last monthly payment is due on August 1, 2022.
6. Those who applied and were accepted for their ACTA membership on or before January 31, 2022, will have paid \$500 toward their first year in the CCTA. They will still receive their first year in the CCTA without charge, as committed by ACTA unless they have not remained members in good standing and have been expelled for failure to pay membership fees.
7. Those applicants who are accepted on or after February 1, 2022, will pay fees of:
 - a. \$200 plus GST application fee, and
 - b. \$216 yearly membership fee due on April 1, 2022 (or \$18 per month starting April 1, 2022)
 - c. will have a choice of paying \$500 toward their first year of the CCTA or deferring this payment until the day the CCTA opens at the rate set out in the CCTA fee policy (higher than \$500)
8. ACTA members must pay their fees to remain in good standing and to “grandparent” into the CCTA. ACTA members who do not pay their fees as outlined in this policy will be recommended to the ACTA Board for their membership to be revoked as outlined in the ACTA Bylaws (see attached).
9. For clarity, those who have their membership revoked by the decision of the ACTA Board must re-apply to ACTA (or CCTA) to regain their membership. The fees they have paid

to ACTA to the date of revocation of membership are non-refundable and cannot be applied to any future application to ACTA or CCTA.